

# DEARBORN COUNTY COMMISSIONERS MEETING

Meeting Date: December 6, 2011

The Dearborn County Board of Commissioners met in the Dearborn County Administration Building, on December 6, 2011 beginning at 6:00 p.m.

Present: Jeff Hughes, President, Tom Orschell and Shane McHenry, County Commissioners.

Gayle Pennington, Auditor, Andrew Baudendistel, Co. Attorney and Bill Ewbank, Co. Coordinator.

Note: These minutes were not transcribed verbatim.

The meeting began with the recitation of the *Pledge of Allegiance*.

An Executive Session was held concerning the County Administrator position that was funded by Council for 2012.

**Tom Orschell made a motion that H.R. will post the Administrator position on Career Builder for 7-10 days as the personnel policy indicates. Shane McHenry seconded, all in favor, motion carried.**

## OLD BUSINESS:

**Private Real Property Rights Preservation Ordinance – Shane McHenry made a motion to table. Tom Orschell seconded, motion carried.**

**Ratify Life Time Housing Payroll Authorization Letter – Tom Orschell made a motion to table. Shane McHenry seconded, motion carried.**

## NEW BUSINESS:

**Cardinal Office Products** – Randy Foley southeast Indiana sales manager presented the benefits of how Cardinal will conduct business. The Commissioners were told about the office machine and furniture showroom on Walnut Street and assured that all supplies ordered would still be delivered next day.

**Emergency Management** – Bill Black presented Grant Agreement for signatures in the amount of \$3,623.18 for Emergency management performance.

**Shane McHenry made a motion to sign. Tom Orschell seconded, motion carried.**

**Shane McHenry made a motion to have Commissioner Hughes sign the Greater Cincinnati Hazmat contract for \$6,380.99. Tom Orschell seconded, motion carried.**

## **Highway Department** - Todd Listerman - updates

\*Emergency repair work is done on Wilson Creek Road just north of US 50.

\*Met with INDOT regarding Whitewater Scenic Byway.

\*North Dearborn project east of Dover. This is to be ready for construction the summer of 2012. Trees will be cut down in April.

\*Bids were accepted for 2012 fuel, hot mix asphalt, and aggregate. He asked that all bids be accepted as presented so that he may choose the best price per project depending on trucking costs.

\*He will be working with OKI on the ADA plan.

**Auditor** – Gayle Pennington presented the November 1<sup>st</sup> meeting minutes with the revisions requested by Shane McHenry regarding verbatim transcription of his jail motion.

**Tom Orschell made a motion to accept the minutes. Shane McHenry seconded, all in favor, motion carried.**

November 15<sup>th</sup> minutes were presented for signature also.

**Tom Orschell made a motion to accept the minutes. Shane McHenry seconded, all in favor, motion carried.**

Claims schedules for AP and Payroll for 2012 was presented for approval.

**Tom Orschell made a motion to accept the claims schedules for 2012. Shane McHenry seconded, all in favor, motion carried.**

Claims were presented for signatures.

**Tom Orschell made a motion to sign. Shane McHenry seconded, all in favor, motion carried. Jeff Hughes abstained.**

Payroll Claims were presented for signature.

**Tom Orschell made a motion to sign the Payroll claims. Shane McHenry seconded, all in favor, motion carried.**

**County Attorney** – Andrew Baudendistel presented updates for this week.

**County Coordinator** – Bill Ewbank presented Commissioners 2012 Meeting Schedule. All meetings will be held in the Administration Building at 6:00 p.m. for the first meeting of the month and 9:00 a.m. for the second meeting.

**Shane McHenry made a motion to approve. Tom Orschell seconded, all in favor, motion carried.**

Bill also presented a contract for \$2,800.00 for an additional Hoosier Square project. Multivista Midwest LLC is a firm that can provide a photographic history of all work as done traced back to the construction documents.

**Tom Orschell made a motion to sign the contract with Multivista Midwest LLC for \$2,800.00. Jeff Hughes seconded. Shane McHenry voted Nay. Motion Carried.**

#### **COMMISSIONER COMMENTS:**

**Tom Orschell**- Jail Project moving forward- County has a duty to set up a committee to go around the County in various areas and conduct education about the various programs that the Courts offer. McHenry said the expansion of the jail is so they can expand these programs. He hopes that people will attend the meetings.

**Shane McHenry** – Overtime concerns from the highway, sheriff and 911. These department heads want personal time off and vacation to be counted as time worked in the overtime calculation.

**He would like for the policy to read “except that time off for holidays, witness or jury duty, and vacation and personal time.** He is referring to paragraph 3.17.1 titled Overtime.

**Commissioner Hughes** – Jeff met with Randy Frey to see if he could obtain money for the roads.

**Late Arrivals** – Sheriff Kreinhop asked for the Commissioners blessing to approach Council for new control boards. These are a part of the unfunded jail expansion project. An emergency exists and they need to be replaced now.

**Tom Orschell made a motion for the Commissioners to sign the contract with Security Automation Systems for \$292,000.00 and approved going to Council for the additional appropriation. Shane McHenry seconded, all in favor, motion carried.**

**Public Comment** – inaudible comment.

**With no further business before the Board; Shane McHenry made a motion to adjourn at 7:30 p.m. Tom Orschell seconded. All in favor, Motion carried.**

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President, Jeff Hughes

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Shane McHenry

Attest:

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Tom Orschell

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Gayle L. Pennington, Auditor