

**APPLICATION FOR UTILITY PERMIT**  
DEARBORN COUNTY HIGHWAY DEPARTMENT  
215 B West High Street, Lawrenceburg, IN 47025  
(812) 537-8820 or (812) 537-8835

PERMIT NO \_\_\_\_\_

**APPLICANT INFORMATION**

Contractor's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_  
Contact Person Name \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Utility Name \_\_\_\_\_ Contact Phone \_\_\_\_\_

**PROJECT INFORMATION**

Road Name: \_\_\_\_\_  
Location of work: \_\_\_\_\_

Road Pavement type: asphalt \_\_\_\_\_ gravel \_\_\_\_\_  
Right-of-Way width: \_\_\_\_\_ feet

**WORK TYPE INFORMATION**

Boring under roadway: \_\_\_\_\_ feet  
Trenching parallel to roadway: Length of trench \_\_\_\_\_ feet and Width of trench \_\_\_\_\_ inches  
Depth of utility line: \_\_\_\_\_ inches  
Distance of utility from edge of pavement: \_\_\_\_\_ inches  
Project Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**To Be Completed by Dearborn County Highway Department Staff**

Site Plan was submitted w/proper information: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Permit Category: \_\_\_\_\_ Major \_\_\_\_\_ Minor      Bond Required: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Additional Conditions: \_\_\_\_\_ Yes \_\_\_\_\_ No

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The applicant hereby agrees to all terms, conditions and restrictions printed below, to the Dearborn County Subdivision Regulations, section 335 and to any additional conditions attached to this application. The applicant agrees to take the necessary precautions for the protection of the public and shall be responsible for damages to other utilities and private property within the right-of-way. If work done under this permit involves or endangers structures belonging to others, the applicant shall notify the owner. The applicant shall make arrangements to locate all utilities at the project site.

Once work is started it shall be completed in an expedient manner. All pavement openings must be filled in or plated if they are to be left unattended. Plans/specifications must accompany this application and be approved and permit secured

before commencing work. Permit must be on site during construction. Dearborn County may inspect at any time during or immediately after construction to ensure compliance. This permit may at any time be revoked or annulled by the County Engineer's Office for non-performance and/or not compliance.

Whenever possible, underground utilities shall be placed OUTSIDE the ditch line and shall run around and NOT under culverts and are to have a minimum cover of 32 inches, so as to prevent damage to the utility during routine ditching, culvert replacement & general road maintenance by county work crews. Ditches are to be repaired similar to what existed prior to work to the satisfaction of Dearborn County. All disturbed areas shall have positive drainage off the road surface. All disturbed areas shall be seeded and mulched. Applicant shall be responsible for the control of erosion during and after construction until seeding has been established. To protect the traveling public, traffic control shall be performed by the applicant while working within the county right-of-way and shall be done in accordance with the uniform manual of traffic control devices.

Dearborn County assumes no responsibility for damages caused to anyone because of neither the location of nor the placement of any temporary or permanent structure or other obstructions within the county right-of-way either during or after construction. This permit does not establish a permanent location for this utility. A change in location may be necessary in the future as the use of the right-of-way changes.

**Major Permit Applicants are required to notify Dearborn County the day they start construction (between 8:30 A.M. and 9:30 A.M.)**

\_\_\_\_\_ Dated:  
Approved By

\_\_\_\_\_ Dated:  
Applicant Signature