

## Coordinator- Pre-Trial Services

### Dearborn/Ohio Counties

The Coordinator of Pre-Trial Services shall work with a pre-trial policy team consisting of Judges, Sheriff/jail commander, public defender, Prosecutor, and court services/probation to coordinate current pre-trial programs and develop a coordinated pre-trial program in conjunction with the pre-trial policy team.

The coordinator will work with current components of pre-trial release that includes the pre-trial determination of risk (IRAs); substance abuse/mental health treatment and referral; and S.E.R.C.C. GPS monitoring and drug testing.

The coordinator shall assist the pre-trial release policy team in developing the policies and procedures of a pre-trial services program that incorporates the current resources in Dearborn/Ohio County that support treatment/rehabilitation and community safety; and incorporates the components of a pre-trial services program that is working towards certification through the Indiana Office of Court Services.

#### Educational Requirement:

- 1.) Baccalaureate Degree with a minimum of three years full-time employment in criminal justice or human services or;
- 2.) advanced degree in criminal justice or human services.

Seeking full-time coordinator, but may consider part-time.

Pay commensurate with education and experience.

#### **Dearborn County Government is an equal opportunity employer.**

Candidates can obtain a Dearborn County Employment Application from the Dearborn County Administration Building, Monday-Friday from 8:30am-4:30pm. Please send resumes/applications to Steve Kelly at 215 W. Williams Street, Lawrenceburg, IN 47025 or e-mail to [skelly@dearborncounty.in.gov](mailto:skelly@dearborncounty.in.gov) . Application/Resume must be submitted by 4:30pm on 03/17/2023.