

# DEARBORN COUNTY PLAN COMMISSION MINUTES

Monday, January 28, 2019

7:00 pm

**Andrew Baudendistel's reading of the Voluntary Title VI Public Involvement Survey** – As a recipient of federal funds, and in support of Dearborn County's efforts to ensure nondiscrimination and equal access to all citizens, the County gathers statistical data regarding participants in county activities. Therefore, we have provided a Voluntary Title VI public Involvement Survey at this meeting. You are not required to complete this survey. However, the form is anonymous and will be used solely for the purpose of monitoring our compliance with Title VI and ADA.

## A. ROLL CALL –

Members present:

Jake Hoog

Dennis Kraus, Jr.

Mark Lehmann

John Hawley

Michael Lynch

Bill Ullrich

Jim Thatcher

Eric Lang

Mark McCormack – Planning Director

Andrew Baudendistel – Attorney

Absent—Russell Beiersdorfer

## B. ELECTION OF OFFICERS—

**Mr. Ullrich made a motion to retain Dennis Kraus, Jr. as the President. Mr. Hawley seconded the motion. All in favor. None opposed. Motion carried.**

**Mr. Hoog made a motion to keep Mark Lehmann as the Vice-President. Mr. Lynch seconded the motion. All in favor. None opposed. Motion carried.**

**Mr. Ullrich made a motion to keep Mark McCormack as the Secretary. Mr. Thatcher seconded the motion. All in favor. None opposed. Motion carried.**

## C. APPOINTMENT OF ATTORNEY—

**Mr. Thatcher made a motion to keep Mr. Baudendistel as the appointed Attorney. Mr. Lehmann seconded the motion. All in favor. None opposed. Motion carried.**

**D. ACTION ON MINUTES—**

**Mr. Lehmann made a motion to approve the meeting minutes for September 24, 2018, as written. Mr. Hawley seconded the motion. All in favor. None opposed. Motion carried.**

**E. OLD BUSINESS —NONE; Scenic Ridge Primary Plat Review to remain Tabled until the February 25<sup>th</sup>, 2019 Plan Commission meeting.**

**F. NEW BUSINESS—NONE**

**G. ADMINISTRATIVE—**

Mr. McCormack discussed with the Board proposed changes to Article 5, Section 520 of the Dearborn County Zoning Ordinance regarding Zoning Map Amendment applications. The changes are based on whether or not concept plans are submitted with a request for zone map amendment. The proposed revisions will list minimum requirements for any and all zone map amendment applications. There will also be a list of requirements if a concept plan is submitted with an application. There are also staff suggested revisions regarding the notification process of surrounding property owners of a zone map amendment application.

**Mr. Lang made a motion to forward a favorable recommendation of the revised/amended Article 5, Section 520 of the Dearborn County Zoning Ordinance—Zoning Map Amendment to the County Commissioners as discussed. Mr. Ullrich seconded the motion. All in favor. None opposed. Motion carried.**

Mr. McCormack provided an overview of the 3 new employees in the office to the board.

Mrs. Terri Randall, President & CEO of OneDearborn, Inc addressed the board for the purposes of explaining OneDearborn's role in the community and to discuss potential collaborative efforts that could take place with the Plan Commission. Mrs. Randall explained that OneDearborn is funded mainly through the private sector, for economic development and County growth. Mrs. Randall noted that OneDearborn has been tasked with creating a plan with a vision for all of the communities in Dearborn County. One Dearborn's consultant and committees have identified eight big issues of Dearborn County as economic development drivers. Mrs. Randall explained that the purpose of her presentation is to give the board an outline of the work that is being discussed with OneDearborn's various working groups—which in many cases may result in efforts that could potentially help the Plan Commission and staff in the future with ordinance revisions and / or the comprehensive planning.

Mr. McCormack discussed the Interlocal Agreement with the Town of West Harrison—noting that it needs to be updated for 2019. The proposed significant revisions to the agreement would acknowledge the County Plan Commission to be the Town's Plan Commission, and the County Board of Zoning Appeals to be the Town's Board of Zoning Appeals for any future applicable request. If approved, the agreement will need to be approved by the Town Board and County Commissioners before it can be recorded.

**Mr. Ullrich made a motion to update and continue the Interlocal Agreement with the Town of West Harrison (which the agreement will still need to be approved by the Town of West Harrison and the County Commissioners), as presented. Mr. Lehmann seconded the motion. All in favor. None opposed. Motion carried.**

**Mr. Ullrich made a motion to adjourn the meeting. Seconded by Mr. Lehmann. All in favor. None opposed. Motion carried.**

Meeting adjourned at 8:42 p.m.

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Dennis Kraus, Jr., President

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Mark McCormack, Secretary  
Planning Director